



Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	Ensuring school premises are a safe environment for children, school employees, visitors and parents/ guardians (use- CCTV, Security ID Cards, Visitor registration)							
What personal data do we need from you?	<ul style="list-style-type: none"> <li>Name/company name/car registration</li> <li>Personal Images</li> </ul>							
Who will be using your Personal Data?	Who is the <a href="#">Data Controller</a> ?	Lincewood Primary School						
	Who is the Data Controller's <a href="#">Data Protection Officer</a> ?	Lauri Almond (Essex County Council).						
	Are there any <a href="#">Data Processors</a> ?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
	Who are they?	N/A We do not have ongoing support where the supplier has access to data, nor do we store visitor registration data						
What will it be used for and what gives us the right to ask for it and use it?	<a href="#">The Purpose(s)</a> :	Public safety and prevention of crime						
	<a href="#">The Legal Condition(s)</a> :	<ul style="list-style-type: none"> <li>Task in the Public Interest (Public Safety)</li> </ul>						
Who else might we share your data with?	Police or other certified investigators							
Will your data be stored in or accessible from <a href="#">countries with no UK-equivalent</a> Privacy Law protections?	NO							
How long will your data be kept?	When will it stop being used?	<b>Visitor Data:</b> Once the visit has concluded <b>CCTV:</b> 30 days but may be retained for a longer period if imagery is required for evidential purposes.						
	How long after this will it be deleted?	<b>Visitor books:</b> current plus 6 years						
Our use of the data will be subject to your legal rights (marked if applicable):	<a href="#">Inform</a>	<input checked="" type="checkbox"/>	<a href="#">Access</a>	<input checked="" type="checkbox"/>	<a href="#">Rectify</a>	<input type="checkbox"/>	<a href="#">Erase</a>	<input type="checkbox"/>
	<a href="#">Restrict</a>	<input type="checkbox"/>	<a href="#">Portable</a>	<input type="checkbox"/>	<a href="#">Object</a>	<input type="checkbox"/>	<a href="#">Automate</a>	<input type="checkbox"/>
As you are giving us your data directly:	This is the reason why we are allowed to ask for it and use it:	Public Safety						
	This is what could happen if you refused to let us use your data for this purpose:	Not applicable						
<b>Visit the following links for more information about Privacy Law, our obligations and your Rights:</b>								
<a href="#">The ICO Guide to the General Data Protection Regulations 2016</a> <a href="#">The General Data Protection Regulations 2016</a>								
<b>If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:</b>								
Postal Address	<b>Information Governance County Hall(B2) Chelmsford CM1 1QH</b>							
Email	<b>DPO@essex.gov.uk</b>							
Phone Number	<b>0333 032 2970</b>							
<b>If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:</b>								
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF							
Online Form	<a href="https://ico.org.uk/concerns/handling/">https://ico.org.uk/concerns/handling/</a>							
Phone Number	0303 123 1113							