

## Privacy Notice

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	School Photos/Videos							
What personal data do we need from you?	Name	Photo image	Admission Number					
Who will be using your Personal Data?	Who is the <a href="#">Data Controller</a> ?		<b>Lincewood Primary School</b>					
	Who is the Data Controller's <a href="#">Data Protection Officer</a> ?		Lauri Almond – Essex County Council					
	Are there any <a href="#">Data Processors</a> ?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
	Who are they?		<b>Photography company/Website provider/ SIMS/Media</b>					
What will it be used for and what gives us the right to ask for it and use it?	<a href="#">The Purpose</a> (s):		To enhance education provision, inclusion and recreation					
	The <a href="#">Legal Condition</a> (s):		Consent					
	<b>You may withdraw your consent at any time by contacting us</b>							
Who else might we share your data with?	<b>Trip organisers/ displays on website/school walls/newspaper articles</b>							
Will your data be stored in or accessible from <a href="#">countries with no UK-equivalent</a> Privacy Law protections?	<b>No</b>							
How long will your data be kept?	When will it stop being used?		<b>Photos = 1yr after leaving Videos = 1 yr after leaving</b>					
	How long after this will it be deleted?		As above					
Our use of the data will be subject to your legal rights (marked if applicable):	<a href="#">Inform</a>	<input checked="" type="checkbox"/>	<a href="#">Access</a>	<input checked="" type="checkbox"/>	<a href="#">Rectify</a>	<input checked="" type="checkbox"/>	<a href="#">Erase</a>	<input checked="" type="checkbox"/>
	<a href="#">Restrict</a>	<input checked="" type="checkbox"/>	<a href="#">Portable</a>	<input type="checkbox"/>	<a href="#">Object</a>	<input checked="" type="checkbox"/>	<a href="#">Automate</a>	<input type="checkbox"/>
As you are giving us your data directly to us:	This is the reason why we are allowed to ask for it and use it:		To enable the delivery of these services					
	This is what could happen if you refused to let us use your data for this purpose:		Your child will not be able to participate in these events					
<b>Visit the following links for more information about Privacy Law, our obligations and your Rights:</b>								
<a href="#">The ICO Guide to the General Data Protection Regulations 2016</a>								
<a href="#">The General Data Protection Regulations 2016</a>								
<b>If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:</b>								
Postal Address	Information Governance. County Hall (B2). Chelmsford. CM1 1QH							
Email	DPO@essex.gov.uk							
Phone Number	0333 032 2970							
<b>If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:</b>								
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF							
Online Form	<a href="https://ico.org.uk/concerns/handling/">https://ico.org.uk/concerns/handling/</a>							
Phone Number	0303 123 1113							

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